

San Juan Hills High School PTSA

Volunteer Opportunities



The students and staff at San Juan Hills High School depend on volunteers throughout the school year. Your participation directly benefits all students. There are many volunteer opportunities available. Please look over the list of activities and events on this form and check the areas that interest you.

The PTSA committee chairperson or volunteer coordinator will contact you prior to the activity. If you have any questions or would like more information about volunteering, please contact: Margie Tinsley | president@SJHHSPTSA.org.

The PTSA, ASB and SJHHS staff and teachers appreciates all volunteers. Please join us in volunteering where your time allows.

Thank you for supporting the students, teachers and staff of San Juan Hills High School!

NAME: _____

EMAIL: _____

****HELP WHERE NEEDED & SHORT NOTICE VOLUNTEERS:**

You will be contacted by email as needed.

ARTS ADVOCATE: Committee to advocate for art awareness in school and community.

BOOKCOVERS: Sales, inventory, and distribution of bookcovers at Registration.

COMPUTER - DATA INPUT: Data entry of volunteer information and/or input of Directory information. Assistance needed primarily from late August through October.

COMPUTER - DESKTOP PUBLISHING/ GRAPHICS: Assist committees with flyers, posters, and documents as needed.

DANCES: Chaperones needed to assist with ASB dances.

DIRECTORY: Assist in publishing, distributing and data input, for Student Directory. One-time job in the Fall.

eNEWS & PUBLICATIONS COORDINATOR: Solicit, assemble articles and coordinate electronic distribution of communication items and PTSA eNews with president.

HEALTHY LIFESTYLE: Work with PTSA and school to instill and support healthy lifestyle including nutrition, health and emotional well-being for youth.

HOSPITALITY: Assist with refreshments at PTSA supported events.

LIBRARY HELP: Assist the Librarian as needed. May include assisting Librarian with textbook distribution at Registration and beginning of 2nd semester in January. Assist with collection of textbooks in January and June.

NO-STRESS & CORPORATE REBATE FUNDRAISERS: Research and facilitate low-key fundraisers such as: Grocery Store Rewards programs, eScrip, business participation, etc. Present new ideas for PTSA consideration that do not conflict with other ASB or school fundraisers.

OFFICE HELP: Front Desk Reception support. Answering phones and/or photocopying, collating, assembling, cutting, etc. teacher curriculum items. Assist with general office help as needed.

PARENT EDUCATION: Research, coordinate and schedule presentations for PTSA Parent Education nights.

REGISTRATION PACKET DISTRIBUTION: Needed in 1st or 2nd week of August of NEXT school year to distribute Registration packets.

REGISTRATION VOLUNTEERS: Needed in 3rd or 4th week of August of NEXT school year to help during Registration.

STUDENT STORE: Volunteer in the student store during lunches or other times as needed. *You will need a CUSD Tier I Volunteer Badge.

TEACHER/STAFF APPRECIATION: Committee coordinates special treats and recognizes our teachers and staff. Teacher Appreciation Week usually is the first week of May.

VOLUNTEER COORDINATOR: Input volunteer names to database. Contacts volunteers with PTSA needs during the year.